



GLASGOW UNIVERSITY UNION



AFFILIATION AND ASSOCIATION: INFORMATION FOR CLUBS AND SOCIETIES

2024/2025

Welcome

Hello all,

Welcome to the information pack for affiliation and association applications with the GUU for the year 2024-2025!

Affiliation is our main package, which includes a range of benefits you will find described within, including discounts on food and drinks and opportunities to use our spaces.

Association is the premium package and is for clubs who hold a significant amount of events with us and use the variety of spaces in our venue for socials, dinners, after parties and much more. Due to this there are a limited number of places.

As we know budgets are tight, we have frozen the rates on room hire for affiliated and associated clubs this year.

Applications for each package will open from the 26th of June, 2024 on the GUU website and Facebook page. It is possible to apply for both packages. The deadline to apply for association is the 20th of July, 2024.

All applications must be approved by the Board of Management at their monthly meetings before confirmation is sent out.

This upcoming year is a very exciting one for the union and we are working hard to offer the best possible deals. As the year goes on we will be working on various projects involving clubs and societies and I really look forward to seeing as many of you as possible at the start of next term.

Best wishes,

Rebecca Millar Castillo

Assistant Honorary Secretary



For any queries on affiliation and association please contact assthonsec@guu.co.uk.

General information

GUU room opening times

Room	Mon	Tues	Weds	Thurs	Fri	Sat	Sun
	Beer Bar Quiz		Sports Wednesday	HIVE Thursday	Open Mic		
Bridie Library	9am-11pm	9am-11pm	9am-1am	9am-1am	9am-1am	10am-1am	12pm-11pm
Reading Room	9am-11pm	9am-11pm	9am-1am	9am-1am	9am-1am	10am-1am	12pm-11pm
Drawing Room	5pm-11pm	5pm-11pm	5pm-1am	5pm-1am	5pm-1am	10am-1am	12pm-11pm
Dining Room	9am-11pm	9am-11pm	9am-1am	9am-1am	9am-1am	10am-1am	12pm-11pm
Debates Chamber	9am-11pm	9am-11pm	9am-1am	9am-1am	9am-1am	10am-1am	12pm-11pm
BASE	12pm-6pm	12pm-6pm	12pm-9pm	6pm-9pm	6pm-9pm	6pm-9pm	12pm-11pm
The Well	12pm-6pm	12pm-6pm	12pm-9pm	6pm-9pm	6pm-9pm	6pm-9pm	12pm-11pm

Capacities

Room	Standing	Ceilidh	Seated
Bridie Library	50	N/A	40
Reading Room	80	60	60
Drawing Room	80	60	60
Dining Room	200	160	160
Debates Chamber	300	150	200
BASE	150	N/A	50
The Well	150	N/A	N/A

Clubnights

Wednesday Sport Society Clubnights

Wednesday is our newly introduced Sports Club night at the Union. After an extremely successful and fun filled year, we are looking forward to host another year of Sports nights in collaboration with a multitude of Sports clubs. On these nights, free entry until 11pm and multiple other benefits are offered to sports clubs who have signed a contract with us. If you are interested in this package as well as affiliation and association, please email assthonsec@guu.co.uk for more details!



Thursday Clubnights

Thursday night is our iconic HIVE night entailing Pints of Fun, cheesy tunes, and unforgettable nights in our newly refurbished nightclub venue. As associated and affiliated clubs and societies, we would love to see you on these nights to collaborate for ceilidhs, dinners and other events that you would like to host.

This year we have reduced our prices for hiring out Base and Well for your own pre-parties, and these bars are free for any hire taking advantage of our excellent affiliated drinks prices, get in touch with us at events@guu.co.uk.

We are also extremely interested in hosting collaboration club nights with your society throughout the year, if you have any ideas email assthonsec@guu.co.uk. As your student union we have all the facilities to run these festivities and look forward to working with you all over the next year!



Package 1 – Affiliation

Affiliation is the basic tier that clubs and societies can apply for. It is most suited to clubs and societies that run regular classes and meetings throughout the year with occasional social events.

Affiliation is not exclusive to the GUU so if you want to affiliate with another venue as well as us, you can.

Affiliation benefits include:

- Opportunity for block bookings
- Free room hire on Sundays, Mondays, Tuesdays and before 6pm on Wednesdays
- Reduced weekend room hire rates.
- Discounted catering rates.
- Affiliated drink rates with a scheduled event within the GUU

Affiliated room hire

Room	Sun-Tues	Wed (All rooms free until 6pm)	Thurs	Fri-Sat
Bridie Library	Free	£25 after 6pm (non-refundable)	£30 after 6pm (non-refundable)	£65 after 5pm
Reading Room	Free OR Bar with £150 bar deposit	£150 bar deposit (refundable) £55 no bar (non-refundable)	£150 bar deposit (refundable) £85 no bar (non-refundable)	£90
Drawing Room	Free OR Bar with £150 bar deposit	£150 bar deposit (refundable) £55 no bar (non-refundable)	£150 bar deposit (refundable) £85 no bar (non-refundable)	£90
Dining Room	Free OR Bar with £150 bar deposit	£150 bar deposit (refundable) £85 no bar (non-refundable)	£150 bar deposit (refundable) £210 no bar (non-refundable)	£210
Debates Chamber	Free OR Bar with £150 bar deposit	£150 bar deposit (refundable) £85 no bar (non-refundable)	£150 bar deposit (refundable) £210 no bar (non-refundable)	£210
BASE/Well	Free OR Bar with £150 bar deposit	£150 bar deposit (refundable) £55 no bar (non-refundable)	Free before HIVE with: £150 bar deposit or pre-order of affiliated drinks. No bar £40 (non-refundable)	£90
Hive	Free OR Bar with £150 bar deposit	Free until 6pm.	Not available	Bespoke
G12	Free after 6pm	Not available	Not available	Not available

Affiliated drink prices

Keg of Carling Lager (Available in Extension)	£264.00	(£3.00 / Pint)
Keg of Madri (Available in Main Building)	£325.60	(£3.70 / Pint)
Keg of Carling Cider	£264.00	(£3.00 / Pint)
Crate of VK/Reef	£46.40	
Crate of Staropramen/Equivalent	£46.40	
Bottle of House Wine	£12.00	
Soft Drinks	£2.75	
Corkage charge	£3.50 / wine bottle	

Package 2 - Association

Association is the second tier that clubs and societies can apply for. Clubs are able to strengthen their ties with us and will be offered even cheaper room hire and drinks than affiliated societies.

Association is best suited to clubs and societies that run weekly or regular social events within the GUU along with meetings or otherwise scheduled events. Association is limited to 6 clubs and societies in any year.

Association benefits include:

- Opportunity for block bookings
- Free room hire on Sundays, Mondays, Tuesdays and Wednesdays
- Reduced weekend room hire rates
- Discounted catering rates.
- Associated drink prices with a scheduled event within the GUU
- Gold Cards for club executive members: Bar credit / vouchers based on how many of your club members you bring into HIVE Thursdays and how much your club spends.
- Guest list entry to HIVE nights (must be pre-arranged with Asst Hon Sec)

Associated room hire

Room	Sun-Tues	Wed	Thurs	Fri-Sat
Bridie Library	Free	Free	Free	Free
Reading Room	Free OR Bar with £150 bar deposit	Free (Terms and conditions apply)	£150 Bar deposit (refundable) £80 No bar (non-refundable)	£85
Drawing Room	Free OR Bar with £150 bar deposit	Free (Terms and conditions apply)	£150 Bar deposit (refundable) £80 No bar (non-refundable)	£85
Dining Room	Free OR Bar with £150 bar deposit	Free (Terms and conditions apply)	£150 Bar deposit (refundable) £170 No bar (non-refundable)	£170
Debates Chamber	Free OR Bar with £150 bar deposit	Free (Terms and conditions apply)	£150 Bar deposit (refundable) £170 No bar (non-refundable)	£170
BASE Bar/Well Bar	Free OR Bar with £150 bar deposit	Free (Terms and conditions apply)	Free before HIVE with: £150 bar deposit or pre-order of affiliated drinks. No bar £40 (non-refundable)	£85
Hive	Free	Free until 6pm.	Not available	Bespoke
G12	Free after 6pm	Not available	Not available	Not available

Associated drink prices

Keg of Carling Lager (Available in Extension)	£264.00	(£3.00 / Pint)
Keg of Madri (Available in Main Building)	£325.60	(£3.70 / Pint)
Keg of Carling Cider	£264.00	(£3.00 / Pint)
Crate of VK/Reef	£42.00	
Crate of Staropramen/Equivalent	£42.00	
Bottle of House Wine	£11.00	
Soft Drinks	£2.75	
Corkage charge	£3.50 / wine bottle	

Block bookings

Block bookings run from September to February and are allocated on a Sunday, Monday or Tuesday. Block bookings for Wednesdays may be available during the day.

We no longer take block bookings for March due to the high demand for rooms, however, you can apply to extend your block booking in January if you wish to continue after the end of February.

Block bookings open in July and are on a **first come first serve basis**. To apply for block booking you must complete and return the block booking application form online or to the events office.

You can book a maximum of two 4 hour booking slots for block bookings. Extended time will be granted if the space is available but please consider other groups when requesting your block booking.

You will be allocated the time and space required if available, however, the GUU reserves the right to amend/cancel bookings at any time given the appropriate notice.

You must stick to the rooms, dates and times given. If you do not require any certain dates booked you must inform the GUU as soon as possible to allow the room to be reallocated.

If rooms are booked and you fail to show up without notice then this could result in your block booking being cancelled.

All our room bookings are made through our Conference and Events Team at events@guu.co.uk. It is encouraged that you fill out the form as early as possible. Block booking forms will be available online but all other enquiries are through email or in person to the events office.

Your Events at GUU

At Glasgow University Union we can accommodate all of the events in your club or society's calendar. From the larger spaces such as the Dining Room and Debates Chamber, to the smaller Drawing Room and Bridie Library, we have plenty of options to suit. Take advantage of your affiliated rates and book early to avoid disappointment.

Get in touch for menus or to discuss what we can do for you.



Contact us at events@guu.co.uk

Christmas & Burns Night

Our seasonal menus are extremely popular and competitively priced so book early to avoid disappointment. You can hold your after-dinner ceilidh in the same room. Get in touch if you need any band recommendations.

Plus, if you hold your event on a Wednesday or Thursday night your dinner guests can continue their night in Hive afterwards! On a Friday or Saturday, Well is a great option for your after party.

CHRISTMAS 2024

Potato and leek soup served with freshly baked bread (vgn)

Traditional Christmas turkey dinner with all the trimmings
Squash wellington with all the trimmings (vgn)

Christmas pudding with brandy sauce (vegan option available)

All menus served with Christmas crackers and freshly brewed tea or coffee

BURNS SUPPER 2025

Cock-a-leekie soup served with freshly baked bread (vegan)

Traditional haggis, neeps and tatties
Vegan haggis, neeps and tatties

Cranachan (vegan option available)

All menus include Chieftain Haggis and served with freshly brewed tea or coffee



Two Courses - £22.00 per person
Three Courses - £27.50 per person

Table wine available for £12 per bottle

Prices and options are for 24/25 but may be subject to change. Contact us for current menus.

Terms and conditions

Rooms

It is important to book your key dates well in advance. We have a high demand for rooms, therefore, the sooner you have your big events booked the better - please note that an enquiry is not a confirmed booking.

When a room is booked free of charge we ask that the society tidies and resets the room before leaving. If the room is left in an unfit state the club will be asked to clear it or a cleaning charge of £50 will apply. We also ask that furniture is not moved in the rooms as this causes damages to our floors. If you require to move furniture please consult with the Duty Manager. All furniture moved in and from rooms should be placed back at the end of the event.

Staff costs may apply where bookings are for out with normal opening hours. There is a staffing charge if set up and breakdown of a room is required as free room hire does not include this.

Catering

If you are looking for catering for your event this must be confirmed no later than 3 weeks before the event, with final options decided a week before. Failure to do so will result in the latest quoted amount to be used.

The GUU does not allow food to be brought in by any club or society. Any food brought in will be confiscated.

Bars and alcohol

Bar deposits are refundable if the bar takes over £250. This will not be refunded on the night of the event and only through the events office. A minimum number of 25 is required to make use of a bar deposit instead of paying for hire.

The GUU does not allow clubs and societies to bring in their own alcohol unless for cheese and wine nights that have been arranged prior to the event with the events office. Corkage charges apply for these types of events.

General

The full list of our terms and conditions for rooms bookings are sent out when booking a room for block booking or one off events. Please be sure to read, sign and return these in order to follow with the terms and conditions for bookings.

All charges should be paid before your event takes place. Failure to do so, or to return booking contracts and terms and conditions may result in your event being cancelled.

Please note packages and prices may be subject to change. We will notify you in advance where possible of these changes.